

**SOUTH DAKOTA EARLY  
CHILDHOOD ENRICHMENT  
PRESCHOOL:  
QUALITY PRACTICE  
SERIES WORKBOOK**



# DISCLAIMER

By submitting the completed workbook for review with the associated online trainings, the SD Early Childhood Enrichment system will provide verification of completion to earn a series certificate. In order to satisfactorily complete the workbook and earn the series certificate, answers to the questions must be written in complete sentences and include reflective practices.

**Below is an example of acceptable answers.**

# EXAMPLE

## **Question:**

What are some differences between a cat and a fish?

## **Answer A-Meets expectations:**

A cat lives on land, usually has fur, and has four legs. A fish lives in water, moves with its fins, and has scales.

## **Answer B- Does not meet expectations:**

Where they live.



# SIGNATURE PAGE

**Program name:** \_\_\_\_\_

**City of program:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Workbook must be signed by the staff person and director prior to submission.

# ACCESS THE TRAINING

## Create Your Account

1. Navigate to [traininghouse.sdstate.edu](http://traininghouse.sdstate.edu)
2. In the upper right corner, click Log In or:
  - a. Click Non-SDSU users login here if you do not have an SDSU email account
    - i. Select create new account
    - ii. Fill out the required fields and select Create my new account
  - b. If you have an SDSU email account, click SDSU User Login
    - i. Fill in your firstname.lastname username and password and click login.
3. An email will be sent to the email address you listed. Check your email to find instructions to complete your new account registration. If you do not see the email, be sure to check your Spam or Junk email folder or the Other tab of your Outlook or Hotmail inbox.
  - a. If you do not receive an email, enter in the Username and Password you created and select Log in. A message will appear that you need to confirm your account. Click Resend confirmation email and search for the email again.

## Register for "ECE QRIS - Preschool Focused"

1. Navigate to [traininghouse.sdstate.edu](http://traininghouse.sdstate.edu)
2. Select either Non-SDSU users login here or SDSU User Login, depending on what account you created.
3. Fill in your username and password and Log in.
4. Use the search bar to find the course by typing "ECE QRIS-Preschool Focused"  
Select the course under the search results.
5. Enter the Self enrollment key "QRIS" and click Enroll me

## Access the course

1. Navigate to [traininghouse.sdstate.edu](http://traininghouse.sdstate.edu)
2. Select either Non-SDSU users login here or SDSU User Login, depending on what account you created.
3. Fill in your username and password and Log in.
4. Scroll down to the list of available courses and select ECE QRIS-Preschool Focused.
5. Then select Preschool: Quality Practice

**SOUTH DAKOTA EARLY  
CHILDHOOD ENRICHMENT  
PRESCHOOL: QUALITY PRACTICE  
SERIES**

**CLASS 1: CULTURAL  
DIVERSITY**



**SOUTH DAKOTA  
EARLY  
CHILDHOOD  
ENRICHMENT**

# CLASS OBJECTIVES

Please fill in the class objectives provided in the video.

Identify

Examine

Identify

Demonstrate

Identify

# REFLECTION 1

- What groups do you identify with?

# REFLECTION 2

What is the image demonstrating?

- Image 1
- Image 2
- Image 3
- Image 4
- Image 5
- Image 6
- Image 7
- Image 8

# REFLECTION 3

- **What is one thing you want to do better in order to support diversity in your classroom, and why is the change important to support your children and a quality program?**



# REFLECTION 5

## Part A

- How do you currently introduce families to your classroom?
  
  
  
  
  
  
  
  
  
  
- What barriers have you had to deal with?

## Part B

- What is one thing you can do to improve communication with the families in your classroom?
  
  
  
  
  
  
  
  
  
  
- What would it take to make this a reality?

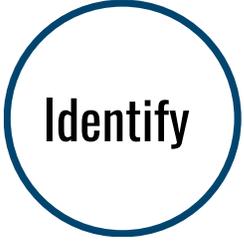
**SOUTH DAKOTA EARLY  
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**CLASS 2:  
DEVELOPMENTALLY  
APPROPRIATE PRESCHOOL  
CURRICULUM**



# CLASS OBJECTIVES

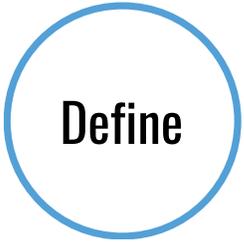
Please fill in the class objectives provided in the video.



Identify



Recognize



Define



Examine



Recognize

# NOTES



# REFLECTION 2

- **What other skills do you feel children learn through cooperative play? List at least five skills. Refer to the Early Learning Guidelines if you need additional ideas.**

# REFLECTION 3

- How do you support the entire group of children in your care during whole group instruction?
- Reflect upon the recommendation for whole group instruction as 15 minutes at a time and no more than 30 minutes total per day. Is this realistic? Why or why not?
- Are there strategies that you use during whole group time that make it more successful?

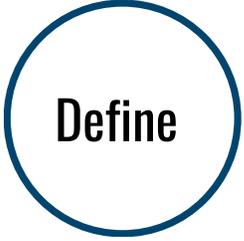
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**CLASS 3: THE ROLE OF  
OBSERVATION,  
DOCUMENTATION, AND  
ASSESSMENT**



# CLASS OBJECTIVES

Please fill in the class objectives provided in the video.



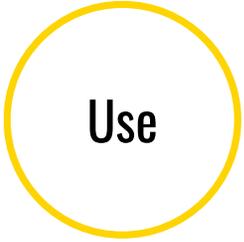
Define



Recognize



Review



Use



Identify

# REFLECTION 1

- Do you currently have goals for children's learning? If not, why would establishing individual goals be important for you as a teacher?
- How do you determine goals for the children? If you currently are not practicing this-how could you in the future?
- How do you know children have met the goals established?

# REFLECTION 2

- How do you document your observations? If you do not yet perform observations, how can you begin to practice this?
- What is your process for documenting children's behavior?
- Do you conduct regular assessments on children?
- If so, what does that process look like in your program? If not, what questions do you have about assessment and supporting children's development progress?
- How do observations and assessments guide your role as a teacher?

# REFLECTION 3

## Part A

- **Based on your observation, what strengths does the child you observed in the video have?**
  
  
  
  
  
  
  
  
  
  
- **Based on your observation, what opportunities and areas of growth do you notice?**
  
  
  
  
  
  
  
  
  
  
- **How could you set up areas of the environment to help meet the needs of the children?**



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**CLASS 4: APPROPRIATE  
GUIDANCE AND  
PROMOTING POSITIVE  
BEHAVIOR**



# CLASS OBJECTIVES

Please fill in the class objectives provided in the video.



Analyze



Define



Identify



Examine



Recognize

# REFLECTION 1

- What are 5 behaviors that push your buttons?

1

2

3

4

5

- What are your feelings when faced with these behaviors or reoccurring behaviors?
  
- What impact do your feelings have on your relationship with the children who exhibit these behaviors?

# REFLECTION 2

- Why would Leo have bitten Jessie?
- Wouldn't Leo have noticed that you were right there and would react to his behavior?
- Is this typical behavior for a three-year-old? Why or why not?



# REFLECTION 4

- What is the most difficult or challenging part of your day?

- What makes this part difficult or challenging?

# REFLECTION 5

- **What do you currently do to solve conflict or help children through strong emotions?**